

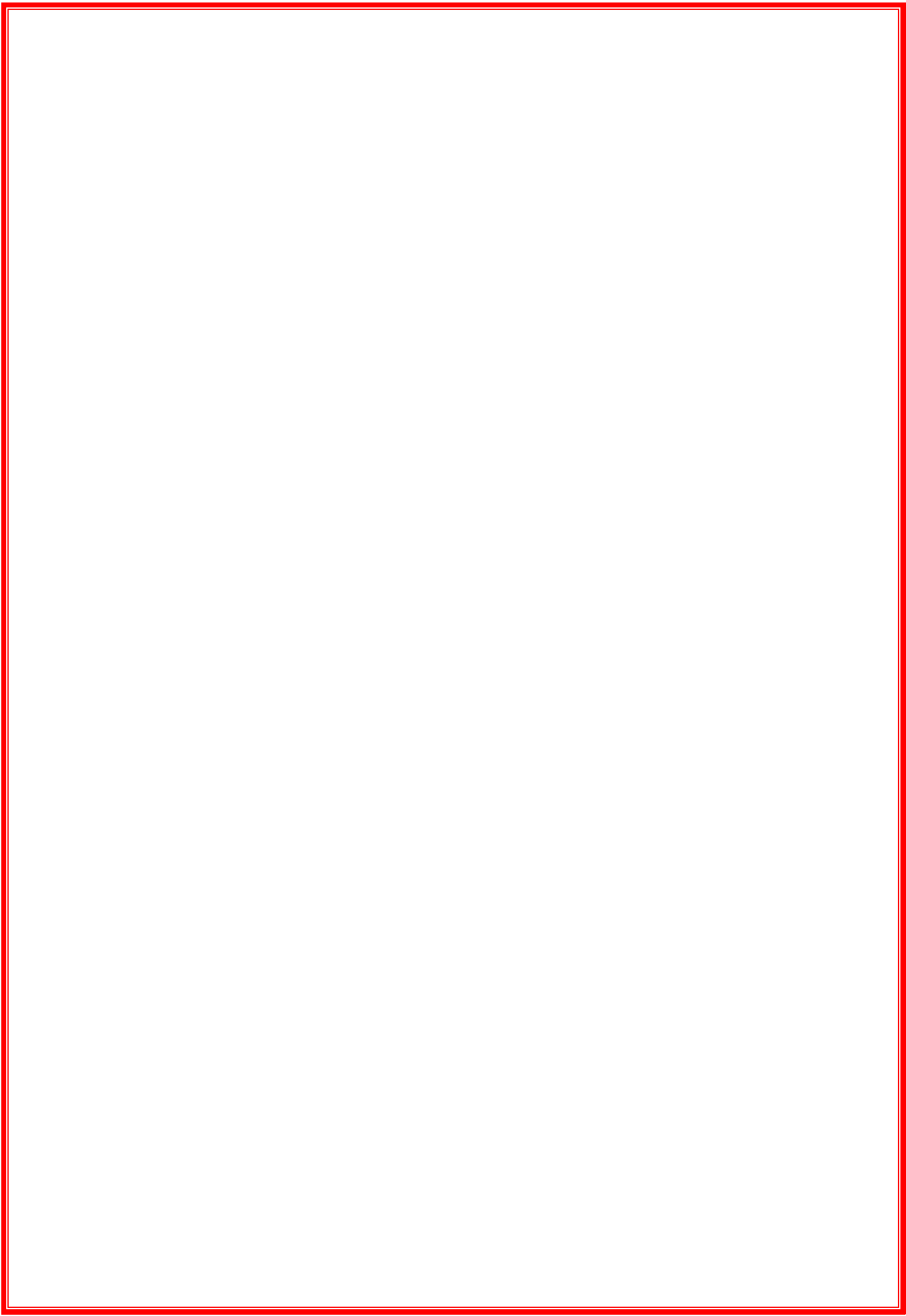


# 2024 KINDERGARTEN PARENT INFORMATION BOOKLET



**Liwara Catholic Primary School**

Early Childhood Play Based Learning Program





## OUR VISION

“To create a safe, happy and caring environment where all children are valued”

## OUR PHILOSOPHY

Provide stimulating activities through play

Build relationships, social skills and language

Encourage positive behaviours

Become confident and creative learners



## KINDERGARTEN PROGRAM

The Liwara Catholic Primary School Kindergarten Program is your child's introduction to school. It is an early childhood play based learning program for children who have turned four years of age prior to 1 July. If your child turns four on 1 July or after, they will commence the year they turn five. The program provides a learning environment that promotes the development of social, emotional, spiritual, language, creative and physical skills.

This booklet includes all the relevant information required for a successful and smooth start to your child's Kindergarten year and will set the foundations for future school learning experiences.

Our Kindergarten program runs on a Monday, Tuesday & Thursday from 8.45am – 2.45pm.



## MESSAGE FROM THE PRINCIPAL



Mrs Andrea MILLAR

When your child attends our Kindergarten Program, we encourage parents to stay and help their child become familiar with the environment and participate in the experiences provided in the classroom. We ask that at each session you spend some time reading a story or engaging in play with your child.

If your child is upset, please direct them to a staff member before leaving. We will always contact you if they do not settle.

## MESSAGE FROM EARLY CHILDHOOD COORDINATOR

It is important to remember that starting something new can often be very daunting and scary, especially for young children, so if the transition is not instant, do not be concerned, it may take several sessions before your child feels happy to be left on their own. School should be a happy, safe place where children are willing to come and feel happy and safe when they are here. Please speak to staff about any issues when they arise.



Mrs Jacqueline CHIVELL

We look forward to getting to know you and your child and working together with you to provide a happy, positive learning experience that helps to strengthen their development and provide a foundation for their future years of learning.

*Strength in Community*

## KINDERGARTEN TEACHER'S

Mrs Michelle BRATICH – Kindy Green

Email: [michelle.bratich@cewa.edu.au](mailto:michelle.bratich@cewa.edu.au)

Mrs Andrea SHILKIN -Kindy Red

Email: [andrea.shilkin@cewa.edu.au](mailto:andrea.shilkin@cewa.edu.au)

We would like to warmly welcome you to our Kindergarten Program at Liwara Catholic Primary School where we will create a positive, safe, and fun learning environment for your child who will be nurtured and valued.

Our program aims to provide your child with a variety of learning experiences in the indoor and outdoor space which encourage them to experience the world through their senses, strengthen their fine and gross motor skills and foster their imagination and creativity. During your child's time in Kindergarten, they will be encouraged to develop a love of learning, build their confidence and resilience and learn to play and communicate with others.

We believe that working in partnership with families is paramount and helps to create a positive and rewarding experience for your child. If you have any questions or concerns, please feel free to email your child's teacher. We look forward to the fun and adventures in the coming year!



Mrs Michelle BRATICH



Mrs Andrea SHILKIN

## OUR PROCEDURES FOR ARRIVAL/PICK-UP

The Kindy doors open at 8.40am.

All school play equipment both on the oval and in our Early Learning Centre, is **out of bounds for students both before and after school** and we ask for your support by not allowing your children to play on equipment at those times.

Students must be brought into the classroom by an adult each morning and picked up by an adult at the conclusion of the day. Students are not to be dropped off from the car park. Children will only be dismissed to an authorised person, so please **inform the teacher in writing** if your child is to be collected by another adult. An authority book is available in the classroom to enable parents to let us know about temporary changes. If it is a permanent arrangement, please inform the staff in writing and the change of details will be recorded so that further correspondence is not required.

If you are experiencing difficulties with transport, please let us know. We may be able to link you with another parent who can help.

## LATE ARRIVALS / EARLY PICK-UP

If you arrive late to school, or if you need to pick up your child before the end of the school day, please ensure you have been to the school office to sign your child in or out.

If arriving late to school, please sign your child in through the front office and a staff member from your classroom will collect your child from the office. If you are collecting your child early, you will need to sign them out through the front office. The office will arrange for a staff member from your child's classroom to escort them to the front office for your collection.

It is extremely important to follow these procedures to ensure your child is always accounted for.



## **SEPARATION ANXIETY**

It is quite common for children to experience some anxiety in the initial stages of attending school. Please be aware that the best way to handle this is to remain positive and encouraging and to alert the staff that your child will need some support. Please make your farewell firm and swift. You are welcome to call and check that have settled. If we don't call you, then it means your child has settled quickly. When you pick them up, please be on time and celebrate the events of their day and yours and help them to look forward to the next Kindy day.

## **WE ENCOURAGE INDEPENDENCE**

Self-management is one of the fundamental skills that we will be encouraging in the children. We want children to carry their own backpacks, place their supplies for the day in the appropriate place, put drawings in their note folders and collect and pack their own bags. We expect them to keep a track of their items of clothing and the best way for them to experience success is to have everything LABELLED. Your support is appreciated.

## **PARENT ROSTERS**

Our students love it when parents are on roster, and we encourage both parents to be a part of our classroom. You will gain an insight into what we are learning and how we spend our time at Kindy. You will also be able to interact with your child and their friends. If you have other talents such as music, dancing, painting, or you may have access to a place that would be great for excursions etc, we would love to hear from you.

As this is your special time with your child, younger siblings are discouraged from attending with you when you are on roster.

A parent roster timetable will be available at the beginning of each term for you to allocate your preferred day and time. Please make changes with another parent and let Kindy staff know if you cannot make your allocated day.

## Roster Advice

Always comment positively and be encouraging.

- Be actively involved yourself; ask questions of your child; have them explain what they are doing/playing; be part of their play.
- Always encourage children to 'have a go' or to do things for themselves.
- Encourage children to communicate with you and their peers.
- Confidentiality is essential. Please respect each family's privacy when you are on parent roster.
- Children all develop, and their individual progress must be respected.
- Have fun!!

## RECESS AND LUNCH

Each child is to bring their recess and lunch in a lunchbox as well as a full water bottle. ALL ITEMS SENT TO SCHOOL MUST BE CLEARLY NAMED. Ensure your child knows what to eat at recess, using separate containers or snap lock bags may help with this.

In order to encourage healthy eating habits please ensure the food in your child's lunch box includes nutritional choices and kept cool with an ice pack/block. Pre-packaged snacks are full of sugar and fats and are to be discouraged. Please do not pack lollies and chocolate treats etc. Please ensure all containers can be opened easily by the children.

Water bottles are placed on the water trolley and we encourage the children to drink throughout the day. Bottles are refilled.

We would appreciate your support in leaving packaged treat foods for home use. When children bring biscuits, chips, lollies, or chocolate we will send them home as this age group finds it particularly confusing and upsetting that we are unable to share. We are a 'Nut Aware School', respecting the rights of others to be safe from harm, so please check packaging carefully.

## **BIRTHDAYS**

We celebrate birthdays in our class by doing various things to make the birthday person feel special. If you wish to bring in treats, please make them individual and nut free.

## **STUDENT INFORMATION**

Please notify the school office and your Kindy Class of any changes of address, telephone or emergency contact numbers. If your child has a medical condition or any fears that we should know about, please don't hesitate to talk to us about it. Remember our first concern is the welfare of your child.

Students with special medical needs, such as asthma or food allergies are required to have an Emergency Action Plan signed by their GP outlining the management of the specific condition etc. A copy of this plan needs to be provided to the front office, together with any medication. The office needs to record the expiry date and medication details. All medication needs to be in the original packaging, showing the child's name, Doctor's name and dosage required.

If you are unsure of what is required, please contact the school office on 6224 2000 to discuss.

Please notify the school via the absentee line (access via the school website) if your child is sick on the day. All absentees need to be in written form, therefore if you phone you will need to follow it with a written note. This is why we encourage you to use the online absentee form.

Please keep sick children at home. It is suggested that 24 hours after the last vomit or bowel movement is the best way to stop the spread of gastroenteritis. It is one thing for a child to appear to be better at home and another for them to cope with the demands of a busy day at Kindy. Please do not return your child to school until that time has lapsed. If an infectious disease is the cause such as chicken pox or school sores, please notify the school as soon as you are aware of it. Report any case of head lice immediately so parents can be notified.

## CLOTHING

As we are active throughout the day, shorts, track pants and comfortable clothes and closed in shoes are required. Please ensure no 'croc's' or thongs are worn to school. Even though aprons are worn for messy activities it is difficult for children to come home perfectly clean. Easily washed clothes are the most practical and if your child gets paint on their clothes remember to soak in **cold water**.

Your child needs to wear clothing that they can manage easily when going to the toilet. Hats are needed every day. Liwara, has a 'no hat, no outside play' rule. Please provide spare clothes in your child's bag in case of accidents. **Make sure items of clothing are labelled with your child's name.**

Children are required to wear shoes outside during play. They may need to empty out sand before coming inside and we will help them with this.

No jewellery may be worn apart from studs or sleepers. Please keep play jewellery and toys of any kind at home.

## NOTE FOLDERS

It is important that everyone is kept informed as to what is happening both within the school and at Kindy. Note folders will go home with every child each day. It will contain notes concerning Kindy activities, school wide events and your child's work. The routine we would like to establish is that the folder goes home each night and brought back EVERY day and placed into the NOTE FOLDER BOX.

## HELP NEEDED



We will ask for help with a regular playdough roster.

## RECYCLED MATERIALS

We love to use recycled materials at Kindy, so please save what you can and bring it along. If you have access to off cuts of paper and card or paper that can be used for drawing and painting, please send it along. We appreciate whatever you can supply. Some things we require:

- ✓ Material scraps, especially velvet, lace, netting.
- ✓ Firm, clean boxes and egg cartons.
- ✓ Cardboard – all shapes and sizes.
- ✓ Cards, magazines, paper.
- ✓ Any old clothes, shoes, hats, gloves for dress ups (not costumes).
- ✓ Lids – spray can, bottle tops, corks, kitchen utensils.
- ✓ Cotton reels, buttons, reels, wool.
- ✓ Wood off cuts (soft pine), bark, wood shavings.

## COMMUNICATION

It is essential to have good communication between parents and teachers. If you wish to discuss your child's progress or any concerns you have please make an appointment at a mutually convenient time with your child's teacher. For day-to-day concerns, please let us know at the beginning of the day. Your children are our priority, and their welfare is very important to us. What may seem trivial to an adult may be a major concern to a child.

The classroom will distribute information via Seesaw. Login information will be provided when your child commences.

The school publishes a fortnightly newsletter, and it is your responsibility to keep up to date on the events of our school community. It is available on the school website in the odd numbered weeks. Our website allows all information to be translated into your preferred language.

**This booklet contains lots of information.**

**We suggest you keep it handy so you can refer  
to it when you need it.**



# LIWARA Catholic Primary School

## EARLY CHILDHOOD PHILOSOPHY

**Liwara Catholic Primary is committed to providing a faith filled, nurturing, and secure educational setting for young children and their families.**

In a safe, age appropriate and engaging environment; children learn, explore, and make choices as they experience their world and its challenges.

Our exemplary, play-based programs develop each child's unique potential by enhancing their spiritual, physical, emotional, social, creative, and intellectual growth. Children are provided opportunities to build resilience, which strengthens their executive functioning capabilities.

Staff and families continually work together to help the children achieve their potential. Through character building education; staff, children and families, in partnership with the community, learn to value diversity and foster individuality. This builds self-confidence in students, a love of learning, responsibility, positive attitudes and respect for themselves and others.

### **WE BELIEVE THAT CHILDREN LEARN BEST WHEN:**

- They feel comfortable and secure.
- Their families and community are significantly involved in the educational process.
- The environment is designed to enrich and enhance learning.
- All areas of development are viewed as equally important and interrelated.
- They use play to translate experience into understanding.
- Activities are designed to allow them to make choices.
- They have opportunities to participate in individual, small group, and large group learning experiences.
- We make use of spontaneous teachable moments to scaffold their learning.
- The curriculum is designed with their development in mind.
- The curriculum is meaningful, relevant, and multisensory in nature.
- They are challenged to meet their full potential.



## LIWARA SCHOOL VALUES



### **FAITH**

We strive to model Gospel Values to others through our work and play, whilst seeking a stronger relationship with God.



### **RESPECT**

We act with respect by working co-operatively, being accepting and considering others and the environment.



### **MERCY**

We display mercy by accepting others for who they are and by showing compassion and care for their needs.



### **TRUST**

We are committed to building a positive and safe community that is reliable, honest and accepting of each other.

## NOTES



**Address: 5 Tuart Road, GREENWOOD WA 6024**

**Email: [enquiries@liwara.wa.edu.au](mailto:enquiries@liwara.wa.edu.au)**

**Phone: 6224 2000**