



Dear Caregivers/Guardians

Thank you for your interest regarding enrolment for your child/children at Liwara Catholic Primary School. Please find enclosed, an 'Application for Enrolment' form for each child, a reference form to be completed by your parish priest and various other documents providing information about our school. Please return all completed documentation to our school office at your earliest convenience. A non-refundable registration fee of \$55.00 (incl GST) must accompany each completed application form.

Following receipt of completed application forms, an appointment will be arranged for you to meet with the Principal, should suitable class vacancies exist.

Copies of the following documents are to be returned with enrolment forms:

- (i) Birth certificate;
- (ii) Baptismal certificate and certificates from other Sacraments received by the child;
- (iii) Immunisation History Statement (Australian Immunisation Register)

**APPLICATIONS WILL NOT BE PROCESSED UNTIL COPIES OF ALL DOCUMENTS HAVE BEEN PROVIDED.**

Once the school receives enrolment application forms and all required documentation, you will be provided with a Pre-Enrolment Interview Form (see **Attachment 2**). This must be completed and brought along to the enrolment interview with the school leadership. Please bring along any supporting documentation – i.e. medical diagnosis/es; health care/management plans; prescriptions; referrals or other supplementary documentation to support the information provided in the Pre-Enrolment Interview Form. This is important, as it allows the school to determine if it has the capacity to provide equity of access to the educational programme to your child/ren.

Please note that the completion of application forms indicates an expression of interest only. It is not a confirmation of enrolment. Notification of the success of your application will be confirmed in writing after the interview.

Yours faithfully

Andrea Millar  
Principal